



FACILITY RENTAL RATES & GUIDELINES

WHAT IS THE INTERGENERATIONAL CENTER FOR ARTS AND WELLNESS

The Intergenerational Center for Arts and Wellness (Generations Center) is founded on the belief that how we care for older adults defines our community, and that sound intergenerational relationships, created through meaningful moments of human connection, help our community thrive.

Through creativity and the arts, we can pass on traditions, celebrate cultures, and tell the stories that invite us to remember our past and build our future together.

Our equity-based focus on health and wellness will help seniors age with dignity and live with purpose while showing younger members of our community how to anticipate aging with grace and joy.

Our goal is to build a community that celebrates the value of all people at every stage of life by fostering relationships built on empathy and understanding.

SENIOR SERVICES MISSION

Senior Services' mission is to help older adults remain at home for as long as possible and to help them age with dignity and live with purpose. With concern for those who care for senior adults, we also help caregivers through services and education that will benefit them.

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- **The following is an outline of facilities and rental structure for the Intergenerational Center for Arts and Wellness.**
 - **Senior Services may choose to rent facilities under any terms and conditions deemed necessary and appropriate.**
 - **Priority will be given to organizations and events consistent with the purpose of the Generations Center and the mission of Senior Services.**

SPACES AVAILABLE FOR RENT AND RENTAL RATES

- **Half-day rentals cover up to 4 hours.**
- **Full-day rentals cover anything more than 4 hours.**
- **Hourly rentals include any full hour or portion thereof.**

MAIN STREET ATRIUM

The Main Street Atrium is available for larger events Monday-Friday after 5:00 pm, and any time on weekends. Main Street is available for a full day rate of \$1200, half day rate of \$600 or hourly rate of \$175.

GALLERY THEATER

The Gallery Theater rental is available at a full day rate of \$800, half day rate of \$400 or hourly rate of \$120.

SECOND BLOOMING STAGE

The Second Blooming Stage is available at a full day rate of \$400, half day rate of \$200 or hourly rate of \$60.

TEACHING KITCHEN

The Teaching Kitchen is available at a full day rate of \$150, half day rate of \$75 or hourly rate of \$25.

CLASSROOM

The Classroom is available at a full day rate of \$100, half day rate of \$50 or hourly rate of \$20.

TECHNOLOGY CLASSROOM

The Technology Classroom is available at a full day rate of \$100, half day rate of \$50 or hourly rate of \$20.

MAIN STREET CONFERENCE ROOM

Main St. Conference Room is available for a full day rate of \$80, half day rate of \$40 or hourly rate of \$15.

SMALL MEETING ROOM

The Small Meeting Room is available for a full day rate of \$50, half day rate of \$25 or hourly rate of \$10.

ADDITIONAL FEES AND CHARGES

CLEANING FEES

For events occurring on Saturday or Sunday, there will be a cleaning fee of \$175 added to the rental total.

EVENT STAFFING

Qualified facility support staff are required to be on site for all event-related activities. Costs will be charged at the prevailing rate in effect at the time of the contracted event. Event estimates for facility operating and staffing expenses will be provided upon request. Arrangements for Facility Support Staff shall be made by Senior Services and charges for Facility Support Staffing shall be paid by the renter at settlement. Senior Services shall control its event staff at all times and shall maintain the right to remove from the premises, any person, including employees of renter, for violating any law, rule or policy of Senior Services

EQUIPMENT AND SERVICES

Rental rates include the space(s) identified in the space rental agreement, the standard number of tables and chairs available in that space, and normal lighting and temperature settings. The following are available for additional cost:

Microphones

- Handheld - \$10 each
- Lapel - \$25 each

Laptops - \$25 each

Hearing Assistance Devices - \$10 each

Additional Chairs - \$5 each

Extra Rectangular Tables - \$10 each

60" Round Tables - \$10 each

Pipe and Drape - \$15 per 8ft module

The schedule of rental fees is subject to change based upon economic conditions, policies, and procedures for facility usage.

SOUND, LIGHTS, VIDEO – ITEMS AVAILABLE WITH GALLERY THEATER SPACE RENTAL

- a. Sound system - 7.2 surround sound for viewing feature films with a Behringer digital sound board containing a 32 channel Dante card, along with 4 Shure SM58 handheld microphones (4 for theatre, 1 for stage and 2 for main street), 4 Shure ULXD1 lapel/headset microphones (3 for theatre, 1 for stage, and 1 for main street), and 6 Shure ULXD6/C assisted listening devices. Stage lighting - Quick Q 20 Cham System control console with 20 multi-function fixture faders with 3 modes (Fixture, Group and Cue), 10 multi-cue playback faders and dedicated grand master fader controlling 42 lights on stage and 12 in theatre facing stage.
- b. Video/cameras in Theater - 9000 Lumens Wuxga Laser Projector with a 243" 16:9 Advantage Matte White Projection Screen and 2 Epson Powerlite 810E Ultra Short Throw Projectors - 3

PTZ (Point, Tilt, Zoom) cameras integrated into a Datavideo SHOWCAST 100-20X All-in-One streaming switch.

All pricing will be quoted based upon specific functions as requested and negotiated with the renter.

DEPOSITS

A deposit of \$100 or 50% of your total rental cost (whichever is lesser) shall be due at the time you sign the room rental agreement. This deposit will be applied to your total amount owed at the completion of your event. It is forfeited and becomes non-refundable if your event is cancelled following execution of the rental agreement.

Senior Services reserves the right to request multiple deposits to defray anticipated expenses for all rental fees, services, equipment, and personnel as may be provided. Deposits requested with any space rental agreement shall be remitted at the time and in the form as prescribed by Senior Services, and in the event of non-payment of said required deposits, or expiration of those dates originally determined for execution of an agreement, Senior Services may consider such tentative agreements invalid, thus vacating the originally requested date.

OTHER GUIDELINES AND INFORMATION

PARKING

The Generations Center features up to 325 on-site parking spaces with lighting, cameras, and paved spaces. The number of available spaces for your event may be limited depending on other events happening on campus at the time.

CATERING

The venue has a preferred caterer available for clients through our onsite cafe vendor. Clients can work directly with the cafe vendor to choose from a wide variety of standard menu options or create specialized menus for meals. All catering prices and details will be quoted and handled by the caterer. Contracts, costs, and catering logistics are outside of any agreement with Senior Services and are solely between the renter and the catering vendor. Outside caterers are allowed.

RENTAL AGREEMENT

The use of the Generations Center shall be permitted only after proper execution of the space rental agreement or other written authorization. The renter is required to furnish, in an acceptable manner, any information requested by Senior Services as to facility uses, special arrangements, special services, and equipment required for the appropriate presentation of the event.

INSURANCE

Each facility renter shall be required to indemnify and hold harmless Senior Services from all loss, cost and expense arising out of any liability, or claim of liability, for injury or damages to persons or property sustained or claimed to have been sustained by attending such events on the premises.

Each facility renter shall execute and deliver a certified commercial liability insurance policy as required in the facility rental agreement in an amount between \$1 million and \$3 million as determined by Senior Services.

Each facility renter agrees to execute and deliver to Senior Services by not later than 30 days prior to the first date of use of the premises, a commercial liability insurance policy, including public liability and property damage, written by a company licensed to do business in the state of North Carolina. Commercial liability insurance shall cover the premises and shall provide the following minimum limits of coverage:

Bodily injury and property damage: Combined single limit coverage of \$2,000,000/occurrence

Annual Aggregate: \$3,000,000

Excess Umbrella: \$3,000,000

Automobile: \$1,000,000 per accident

Workers' Compensation - Part A: \$500,000

Statutory Limits Workers' Compensation - Part B \$100,000

REQUIRED: The policy endorsement shall be attached to the certificate of insurance. A certificate will be considered incomplete without the policy endorsement attached. NOTICE: The limits of liability insurance stated herein are minimum required limits. If the (Named Insured/Contractor) has liability limits of insurance more than minimum required limits, Senior Services shall have access to such higher limits of insurance as well, including the limits of insurance for any available excess or umbrella liability policy(s).

COMPLIANCE WITH REGULATIONS, ORDINANCES, LAWS, AND RELEVANT STATUTES

The execution of an agreement for facility usage with the venue further requires full compliance with all existing policies and procedures, regulations, laws, ordinances, and statutes, regarding the operation of the Center, its governing management, Senior Services and all pertinent safety and fiscal procedures.

These rules and regulations also pertain to permits and licenses required (including recorded music), taxes (gross receipts and income), liability incurred, certain flammable, pyrotechnic or dangerous materials and/or activities.

NOTICE: The privilege, right, organization, control or pre-eminence of authority not herewith defined or clearly expressed in the facility rental/lease agreement, schedule of rental, or operational regulations for the Generations Center, shall remain in the province of Senior Services

If the use of the lease premises is open to any non-members, then no one shall be denied the equal privileges and enjoyment of having free and open access to the said leased facility on the basis of sex, race, gender, color, ethnicity, national origin, age, familial status, marital status, military status, political affiliation, religion, physical or mental disability, genetic information, sexual orientation, gender expression, or gender identity.